

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Tuesday, February 22, 2022 6:15pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

The meeting was called to order at 6:16pm and Roll Call was taken:

**Trustee Lovato – Present**  
**Trustee Sedillo – Present**  
**Trustee Chavez – Present**  
**Trustee Hall – Absent**  
**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

Clerk Jones requested that Executive Session be moved up to item 3.5. **ACTION TAKEN:** Trustee Sedillo approved the agenda as amended above. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the February 7, 2022 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Chavez made a motion to approve the February 7, 2022 Regular Meeting minutes as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the February 22, 2022 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the February 22, 2022 Bill List. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**3.5 Executive Session- As per motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 Section (H)(2) personnel and (H)(8) the sale of real property- Action Item Roll Call Vote**

**ACTION TAKEN:** Trustee Chavez made a motion to go into Executive Session, as per motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 Section (H)(2)(8), to discuss personnel and the sale of real property. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes. **MOTION CARRIED**

**Executive Session began at 6:30pm.**

**Return to Regular Session – ACTION TAKEN:** Trustee Sedillo made a motion to come out of Executive Session and return to Regular Session. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED** Trustee Sedillo stated, for the record, that the only items discussed in Executive Session were those listed on the agenda and no action was taken.

**Regular Session resumed at 7:18pm**

**Old Business**

**4.0 Discussion/Approval of a proposed contract for consulting services for the PD- Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to TABLE this item. Trustee Lovato seconded the motion. **ITEM TABLED**

## **New Business**

- 5.0 Approval of Resolution 2022-09 Updating the Town Personnel Ordinance to include pay increase for successful completing of Bi-lingual certification- Action Item Roll Call Vote**  
This resolution states, in summary, that any town employee, after successfully completing their one year probationary period, is eligible to test for Bi-lingual certification. Upon successful completion of the 4 required test, that employee will be eligible for a .50 per hour pay increase. **ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2022-09 Updating the Town Personnel Ordinance to include pay increase for successful completion of Bi-lingual certification. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes. **MOTION CARRIED**
- 6.0 Approval of Resolution 2022-10 Budget Increase for Library ARPA funding- Action Item Roll Call Vote** Clerk Jones explained to the Board that the Library will be receiving approximately \$17,828.00 in American Recovery Act funding. In order to bring this funding into the Budget we must approve a budget increase. Clerk Jones has every confidence that Head Librarian Angela Creamer will manage this funding grant very well. **ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2022-10 Budget Increase for Library ARPA funding. Trustee Sedillo seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes. **MOTION CARRIED**
- 7.0 Approval of Resolution 2022-11 Donation of Town Equipment to Torrance County- Action Item Roll Call Vote** Mayor Dial explained that this resolution is necessary to donate the CDL required equipment to the County. **ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2022-11 Donation of Town Equipment to Torrance County. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – abstained, Trustee Chavez – Yes. **MOTION CARRIED**
- 8.0 Approval to suspend the Town’s Volunteer Fire Department PRC certification- Discussion and Possible Action** After some discussion, the Board decided to Table this item in order to get more information from Volunteer Fire Chief Chris Wolonsky. **ACTION TAKEN:** Trustee Sedillo made a motion to TABLE this item. Trustee Lovato seconded the motion. All in favor. **ITEM TABLED**
- 9.0 Approval of the Mayor’s hiring of a Police Sergeant- Action Item**  
Mayor Dial told the Board that the hiring committee met and interviewed Mr. Jason Downing for the position of Police Sergeant and the hiring Board unanimously recommended that Mr. Downing be hired. Mr. Downing was present at the meeting and introduced himself to the Board of Trustees. He gave a brief overview of his prior experience and his vision for the Department. The Board welcomed Mr. Downing to the Town and looks forward to working with him. **ACTION TAKEN:** Trustee Lovato made a motion to approve the Mayor’s hiring of Mr. Jason Downing to the position of Police Sergeant. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**
- 10.0 Appointment of a Representative to the MR COG- Discussion and Possible Action** The Town will solicit letters of interest for residents. **ACTION TAKEN:** Trustee Lovato made a motion to TABLE this item. Trustee Sedillo seconded the motion. All in favor. **ITEM TABLED**
- 11.0 Mayor/Council:**  
**Trustee Hall- absent**  
**Trustee Chavez** will follow up with County Manager Janice Barela on the progress of the Fairgrounds sale.  
**Trustee Sedillo** asked about the progress of well 4. The work on well 4 is moving along. Trustee Sedillo wants the pond to be ready for the game and fish rule change coming in April.

**Trustee Lovato** expressed his disappointment about the ongoing delay with the sale of the fairgrounds. He said that we missed the little league deadline; a huge disappointment for everyone. He said he will be talking with the Special Events committee to work on an Easter Egg hunt, Fishing Derby, and Tractor Parade.

**Mayor Dial** told the Board that he and the Deputy Clerk need to be bonded. The Clerk will take care of this. Mayor Dial also said that he is going to create a policy concerning Town appointments of Board members. He was all persons who represent the Town on a Board to be either an Elected Official, Town Employee, or resident of the Town. He told the Board that the EVSWA has cut their Board representative number to seven. He said there is a company that is interested in building a facility near our Airport and will use our airport to assist in their business. They will be meeting with him soon to discuss their plans. We are also working with a representative from the DOT to secure funding to repair and improve the airport. Dupree Trees has started working on the trees in town and we will have our ordinance workshop tomorrow evening.

### **Adjournment**

Trustee Sedillo made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor.  
**MOTION CARRIED.**

The meeting adjourned at 8:15 pm.

Approved: 

Date: 3/7/2022

Attest: 

Date: 3/7/2022